



Client Name:
 Client email:
 Client Phone:
 Client Address:
 City: State: Zip:

JobID:
 Customer Contact:
 Number of images:
 Date In:
 Date Due:
 file numbers:

Scanning

Scan Type: positive negative flat color space:
 Resolution: File size:
 Dimensions: Cropping: Full Image Crop
 Match Film: Match Film Optimize Sharpening: yes no

Scanning Directives

Retouching

Authorized Time

Retouching Directives

Printing

of prints: Image Area Size no border:
 paper type: Border size:
 border: yes no Total Output size with border:

Printing Directives

Comments

Limited Liability Statement:
 the safety and protection of our customer's property entrusted to us is the top objective of imago imaging. In the unlikely event that a customer's materials such as film, digital files, artwork etc. are damaged, stolen or lost for any reason, imago imaging's liability is restricted to a maximum of \$200 per original. In the event that an original is damaged while in our possession, imago imaging will reconstruct or restore the original digitally to our fullest capabilities. imago imaging will not be held responsible for the actual replacement value of any original imago imaging will not scan or retouch any images that are knowingly copyrighted, or without permission. Purchaser agrees to assume all responsibility for any copy right infringements or lawsuits resulting from misuse of images. Purchaser agrees to assume all costs and expenses related to attorney fees, lawsuits or judgements and hold imago imaging harmless. Any changes or retouching done to any image by imago imaging is done in good faith that the purchaser owns all rights and copyrights to said image.